# **Meeting Report**

Febriusa Estavan

Meeting Type	Instructor / Expert / Stakeholder / Code Review / Librarian
Meeting Date	May 14, 2024
Attendees	Febriusa Estavan, Jeffrey Kim
Project Title	OFF-STYLE
Purpose	Off-style is a simple fashion clothing editor platform that provides blank templates of basic clothing categories (i.e. t-shirt, hoodie, sweater, and hat) for all-age fashion designers to customize and modify anything in every section of clothing piece in one place. Customize and modify features, such as adding background color, uploading images, and adding shapes to the blank section. In Off-style, fashion designers can save their projects and export their work to a templated page in PDF format.

## Summary of Meeting

In the meeting with Dr. Kim, I made a discussion prompt specifically for this meeting that discusses about three matters: Progress, Questions & Concerns, and Future Matters (Education and Career). I have shown the progress that I have made, including the visualization, documentation, report, and implementation. Dr. Kim liked the explanation that had been prepared. Dr. Kim then asked me about what's the true purpose and the outcomes of the project, so I explained briefly the background of the project, where the idea came from, and the impact of the outcome that I could have on myself and the targeted users. Overall, Dr. Kim answered all of my questions and concerns as well as provided suggestions to improve my progress and finish the project correctly and on time.

#### **Progress**

- a. I'm in the 75% progress on doing my implementation process.
  - i. Analyzing some bugs, detailing UX design, and researching for inspiration.
  - ii. Start working on the clickable figma, which shows the demo of the application and what it is supposed to look like (Visualization)
  - iii. Researching website builder for my final presentation

## 2. Questions & Concern

- a. Clarifying the final outcome of this course
  - i. How long should be the presentation?
  - ii. When is the presentation?
- b. From the instructor's experience, what was the best and easiest website-builder platform to use?

- c. Dr. Gregory seemed unavailable recently, do you happen to know why, and most importantly, how can I reach her?
- 3. Future Matter (Education & Career)
  - a. I have turned and placed my passion path to a project manager/product manager career, as I enjoy working with a team and maintaining to finish the goal correctly and professionally.
  - b. I am interested in applying for the Master of Science in Information Management (Early-Career Accelerated) at the UW Seattle campus.
    - i. One issue: The application requires two recommendations for each applicant from employers, mentors, or instructors. So far I have none. Since Dr. Kim is my instructor for this final important course, is there any chance that Dr. Kim could be my recommender for my master's application? Although I understand that Dr. Kim might not know me much, perhaps we could have another meeting at another time to discuss a little more about myself and the program that I would love to take on the step.

#### Action Items

- Continue my work progress, as I need to speed up my implementation process and it requires to be done 80% by this Friday.
- Perfecting my purpose statement and the true outcomes of this project
- Try to contact Dr. Gregory through Canvas and email at the same time to discuss the next step (Career & Further Education)
- Finish up researching the website builder.

## Reflection

From this meeting with Dr. Kim, I learned that I need to identify the big WHY of this project, indeed the purpose and the impact of the outcome of this project is really what this course is for. It is important to perfect the purpose statement and the background issues that led me to make this project. As for the outcome, I learned that not only that I provide the product, I also needed to explain the experience and skill that I had developed throughout the whole progress and quarter. Overall, excellent meeting with the instructor, and I would love to meet again with Dr. Kim and Dr. Gregory to discuss the next step of my educational career.

No other questions or concerns from me.